



Listings Transfer Request Form

To transfer listings simply fill out and submit the ListingsTransfer Request Form to the MLS Department of ARBOR by fax to 817-701-2496

FROM: Releasing Participant (Designated REALTOR® of FIRM)
Transfer Agent Listings/ Office Listings from

Listing Office Code/ Office Name _____

Listing Agent License Number/ Agent Name _____

- Agent will remain a member with this firm.
- Agent is transferring membership with this firm to receiving firm below (transfer will not occur until a **Status Report** signed by the Receiving Participant listed below is submitted).
- Agent will inactivate membership. Attach a **Status Report** signed by the Releasing Participant.

You must select the status(s) of the listings you want transferred.

Please note that listings are transferred on a per listing status basis only. All listings of selected status(s) of above listed subscriber will be transferred.

Active Pending Sold Leased Expired Withdrawn

All listings from each status

Individual MLS# _____

Releasing Participant Signature/ Authorized Signature _____

Date ___ / ___ / ___

TO: Receiving Participant (Designated REALTOR® of FIRM)
Transfer Agent Listings/Office Listings to

New Office Code/ Office Name _____

New Agent License Number/ Agent Name _____

FAX TO:
MLS Department
Fax number 817-701-2496
Attention: Tom Hill

For ARBOR Staff use only:
Firm# _____
Date _____ By _____