

## ARBOR KeyBox Check-Out Permission Form

Fill out Form and deliver to ARBOR.

In Person – by Fax: 817-701-2496

by email: [laura@arlingtonrealtor.com](mailto:laura@arlingtonrealtor.com)

Per Paragraph 9 of the Arlington Board of Realtors® KeyBox System Rules and Regulations:

“KeyBoxAssignmentandCheckout: A KeyBox may be checked out only by the Listing Associate with the Listing on which the KeyBox will be placed. If anyone other than the Listing Associate will be checking out or signing for Keyboxes on behalf of the Listing Associate, ARBOR must have written authorization on file at ARBOR offices before KeyBoxes are checked out. All KeyBoxes checked out by the Listing Associates or their Assigned representative are the responsibility of the Listing Associate, regardless of any period of time, or Listings the KeyBox may have been placed on..”

ListingAssociate(Agent)ResponsibleforKeyBox:

License # \_\_\_\_\_ Name: \_\_\_\_\_

Company: \_\_\_\_\_

Phone# \_\_\_\_\_ Email: \_\_\_\_\_

Individuals AllowedtoSignforKeyBoxesonMyBehalf:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

ForARBORUse

ARBOR Received: \_\_\_\_\_ Date: \_\_\_\_\_

The complete ARBOR KeyBox Rules and Regulations may be found on the website ([www.arlingtonrealtor.com](http://www.arlingtonrealtor.com)) in ARBOR Forms\KeyBox Forms